

City of Danbury
Regular Council Meeting
Minutes
Thursday,
August 15, 2024

Call to Order: Mayor Suzanne Powell called the meeting to order at 6:30 p.m.

Council Present: Gordon Hatthorn, Keith Woods, Rocky Hicks, Heather Martin and Jon Williams

Staff Present: Erin Nolan, Chief Henken, Rodney Garrett and Cynthia Sharp

Pledge

Prayer: Mr. Cato

Public Comment

Chris Holcomb: He wanted to clear up some miscommunication. The equipment he offered to the City free of cost was not used equipment and has a lifetime warranty. It is quality equipment that could run the whole WWTP. He was offering free installation and training for free on these parts. He was truly upset that no one from Council called him to have the questions answered.

Mayor Update

BCCA dinner is next week at Oyster Creek. If you would like to attend please let Erin know by tomorrow so she can RSVP for you.

LED Light Project on the boys fields. It is moving a little slower because the old lights are rusted to the poles.

Erin worked with Softball to fill out a grant for new LED lighting for their fields. It was submitted 8.14.2024.

Debris Management: All done with chipping, all removed, site released and all their equipment is being removed from the site.

Council and Staff Comments:

NONE

Consent Agenda:

1. Consideration of July Financial Statements
2. Consideration of Credit Card Statement- 6.18.2024-7.18.2024
3. Notification of All Bank accounts- available balance as of 8.15.2024
4. Consideration of July Police Report/Maintenance Log
5. Consideration of July Municipal Court Report
6. Consideration of July Community Center Report
7. Consideration of July Park Report
8. Consideration of July Time Report
9. Consideration of July Utility Report

10. Consideration of Building/Electrical Inspector Report
11. Consideration of Utility Department Vehicle Report

Motion by Rocky Hicks and seconded by Heather Martin to accept the Consent Agenda.

PASSES

Consent Agenda:

12. Consideration of Monthly Bills (Check Register from 7.1.2024-7.31.2024)

Motion by Heather Martin and seconded by Jon Williams to approve the Monthly Bills (Check Register from 7.1.2024-7.31.2024).

PASSES

General Business:

1. Presentation of 2024 Effective Tax and Rollback Calculations.

Mayor Suzanne Powell presented the 2024 Effective Tax and Rollback Calculations.

No new revenue rate: 0.361293

Voter approval rate: 0.386595

2. Propose (not adopt) Tax Rate for Tax Year 2024.

Mayor Suzanne Powell did some math calculations:

If used the no new revenue rate of 0.361293 the tax revenue would be \$510,467.000

If used the current tax rate of 0.381644 the tax revenue would be \$539,221.00

If used the voter approval rate of 0.386595 the tax revenue would be \$546,216.00

Motion by Rocky Hicks and seconded by Heather Martin to keep the same tax rate of 0.381644.

Record Vote:

Yes: Gordon Hatthorn, Keith Woods, Rocky Hicks, Heather Martin, Jon Williams

Against: NONE

Present but not voting: Mayor Suzanne Powell

3. Announcement of Public Hearing for Tax Rate for Tax Year 2024.

Public Hearing will be held on August 29th at 6:30 p.m.

4. Discussion and Consideration of DISD Project Graduation Seniors painting the streets before Homecoming.

Rachel Medina and Amanda Syzdek were in attendance to ask for permission of the painting of the streets by the seniors on Sunday, September 8th, 2024.

Painting of the streets will be from 5 p.m. – 7 p.m.

They are allowed to paint along Panther in front of school to main, main to the steakhouse (must stop 15ft before the railroad tracks)

Do NOT paint crosswalks or stop bars.

Motion by Gordon Hatthorn and seconded by Heather Martin to approve DISD Project Graduation Seniors painting the streets before Homecoming.

PASSES

5. Discussion and Consideration of Council Meeting minutes from 8.1.2024.

Motion by Jon Williams and seconded by Gordon Hatthorn to approve Council Meeting minutes from 8.1.2024.

PASSES

6. Discussion and Consideration of Emergency Council Meeting minutes from 8.7.2024.

Motion by Heather Martin and seconded by Gordon Hatthorn to approve Emergency Council Meeting minutes from 8.7.2024.

Passes but councilman Jon Williams abstains because he was not in attendance of the meeting.

7. Discussion and Consideration of Ordinance 24-16 Replacing Ordinance 13-03 and Ordinance 22-16: School Zone: from 6:30 a.m. to 4:30 p.m.

Chief said, first bell rings at 7:20 a.m. and last bell rings at 3:45 p.m. This will be the time during the day that school zone is in effect and on school days only.

Motion by Rocky Hicks and seconded by Gordon Hatthorn approve Ordinance 24-16 Replacing Ordinance 13-03 and Ordinance 22-16: School Zone: from 6:30 a.m. to 4:30 p.m.

PASSES

8. Police Department Update

- **Graphics on the new truck will be put on 9.5.2024**
- **Still waiting on Axon to do the cameras and computer**
- **City Wide camera project is on hold waiting on Comcast.**
- **Monthly report will be given at next meeting, working on an electronic form**
- **School light signs still waiting to hear back on those**
- **Officers Turner and West were at detective training for last couple of days**

9. Announcement of City Wide Garage Sale date November 9th, 2024.

Just announcing the date!!

10. Discussion and Consideration of Civic Club donation of an on demand hot water heater for Skrabanek Park kitchen.

TABLED

11. Discussion and Consideration of moving the blessing boxes to the Community Center.

TABLED

12. Discussion and Consideration of repairing the Gazebo at Skrabanek Park.

**Shingles and the soffit need to be replaced
Get quotes for the roof and for soffit to be replaced with hardiplank.**

Keith Woods said, they have something better than hardiplank because it cracks. He suggested polymer.

Mayor will get quotes.

13. Discussion and consideration of electrical project for Skrabanek Park.

**Rodney and Tony created a scope of work for the electrical in the park.
Rodney would be point of contact.
Chris Holcomb mentioned that need a main breaker disconnect inside the kitchen because the Park sign doesn't leave a clear line of sight to the breaker box.**

Mayor will be using the scope of work created and add the main breaker disconnect to go out for bids.

14. Discussion and Consideration of updating the Bank Policy.

Motion by Heather Martin and seconded by Gordon Hatthorn to accept the updates to the Bank Policy as presented.

PASSES

15. Discussion and Consideration of A/C units at Community Center.

**The community center has 4 a/c. 2 a/c were replaced in 2022. The other 2 need to be replaced. First weekend of the month, we had rentals back to back all weekend. The a/c stopped working on Friday rental. Called Melvin's Mechanical to come out and take a look. Both were out of coolant. One could be recharged and the other needs repair work that prevented it from being recharged. Currently holding with the temporary fix. Melvin did suggest that they would need to be replaced.
Brenda Milligan would like to see if council would consider getting ceiling fans for it.**

Mayor will call Melvin' Mechanical and Davis a/c and one other company to get quotes to replace the two units.

16. Discussion and Consideration of Interlocal Agreement with Brazoria County for assistance in street and alley construction, improvement, maintenance, and/or repair within the city.

Motion by Heather Martin and seconded by Gordon Hatthorn to approve the Interlocal Agreement with Brazoria County for assistance in street and alley construction, improvement, maintenance, and/or repair within the city.

PASSES

17. Discussion and Consideration of Cynthia Sharp attending the Texas Court Clerk Association Conference October 27th – 30th in George Town Texas.

Cynthia Sharp presented why she needs to attend this conference. She needs the hours to maintain her level 1 certification. She can do 8 hours online and 4 hours in person but this would give her all of her hours plus some. These hours would be for 2024-2025. The conference is \$300.00 and the hotel is \$480.00 (3 nights at \$160.00) It is a networking opportunity for her and she maintains the relationships that she makes at these conferences.

Motion by Jon Williams and seconded by Gordon Hatthorn to approve Cynthia Sharp attending the Texas Court Clerk Association Conference October 27th – 30th in George Town Texas.

PASSES

18. Discussion and Consideration of Infiltration Points by JR Underground.

Use ARPA funds for this

Jon Williams: This is only labor and equipment, no materials?

Rodney Garrett: That is correct.

Rodney will provide list of trouble areas to be worked on.

The work is estimated to take 15 days.

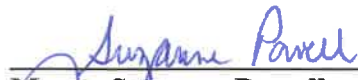
Motion by Rocky Hicks and seconded by Heather Martin to approve JR Underground at \$1,500.00 per day to work on infiltration points in the City and to be paid using the ARPA funds.

PASSES

19. Utility Budget Workshop for Fiscal Year 2024-2025.

- Need to review bad debt and adjust the number. Cynthia ran a report and this year we are at \$2,200.00.
- Rodney Garrett will work with Lydia because he would like to readjust salaries and will need to update the payroll taxes as well.
- Adjusted budget will be at the next meeting.

Adjourn/Dismiss: Mayor Suzanne Powell adjourned the meeting at 7:24 p.m.

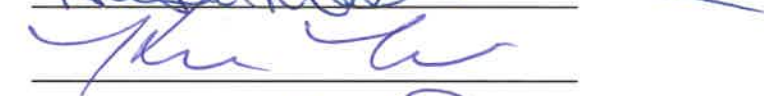


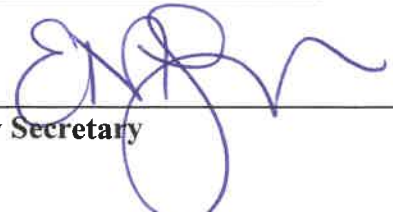
Mayor Suzanne Powell









ATTEST by: 
Erin Nolan, City Secretary